



Request for Proposals
Nunatsiavut Fisheries Economic Analysis:

Issue Date: October 9th, 2017

Closing Location: Happy Valley – Goose Bay

Attention: Robyn Morris

Proposals must be received by: November 12th, 2017

1. Torngat Wildlife, Plants & Fisheries Secretariat

The Torngat Wildlife, Plant & Fisheries Secretariat (“Secretariat”) provides biological, scientific, and administrative advice and support to the Torngat Joint Fisheries Board and to the Torngat Wildlife & Plants Co-Management Board. The Secretariat is seeking proposals for the following work:

2. Project Description

Nunatsiavut (or the Labrador Inuit Settlement Area) holds a land claim, the Labrador Inuit Land Claims Agreement LILCA. This sets out details of land ownership, resource sharing, and self-government. The Torngat Joint Fisheries Board was established in chapter 13 of the land claim, and is empowered to make recommendations in relation to the conservation of species, stocks of fish, aquatic plants, fish habitat, and the management of fisheries in the Labrador Inuit Settlement Area to the Federal Minister of Fisheries.

Labrador Inuit sustain close ties to marine resources as a primary source of livelihood in Northern Labrador, and the fisheries sector comprises the cornerstone of the economy in coastal Nunatsiavut. Currently, the commercial fishery in Nunatsiavut is almost entirely dependent on just a few species- Northern Shrimp, Snow Crab, Turbot, and Arctic Char. Nunatsiavut is a region with approximately 2,000 people, and although these fisheries occur at a small scale, their relative value to the region is paramount when compared to the fishing sector in other Atlantic provinces. The fishery provides direct and indirect benefit, through landed revenue, employment, the fisher designate program and associated seasonal increases in spending in remote communities. Such information is extremely valuable in decision-making related to the management of fisheries.

In this request for proposals, the Torngat Wildlife Plant and Fisheries Secretariat, in partnership with Nunatsiavut Government and the Torngat Fish Producers Cooperative, seeks a consultant to complete an analysis of direct and indirect economic value of the Nunatsiavut fishing sector as a whole. The objective of this work is to gain insight into the proportional socio-economic value of this fishery to communities, when compared to the province as a whole.

Key questions that this analysis should address are:

- Fleet structure and cost of fishing.
- Current direct and indirect employment benefits; as well as potential future benefits to Nunatsiavut communities.
- Importance of fish processing as a component of the economy in Nunatsiavut.
- Benefits of visiting fishing vessels on local economy and small businesses.
- Structure of the supply chain of Nunatsiavut fisheries.
- Export analysis.
- Lost potential of economic benefits to southern Labrador and the island of Newfoundland.

- Challenges and barriers to local revenue from the fisheries sector in Nunatsiavut.

The outcome of this research will produce research report that may be used as a reference to strengthen the recommendations of the Torngat Joint Fisheries Board. The consultant would be expected to work closely with the Torngat Fish Producers Cooperative to extract the materials necessary to produce this document.

3. Deliverables

The proponent will be expected to complete the following tasks:

- Prepare a **Nunatsiavut Socio-Economic Analysis Report:**
 - In collaboration with the Torngat Secretariat, the Nunatsiavut Government, and the Torngat Fish Producers Co-Operative, conduct an analysis of the existing fisheries economic data for Nunatsiavut.
 - The full report will be made available on the Torngat Secretariat website.

4. Reporting

- The consultant will provide a draft report by end of January 2018 for review by the Torngat Secretariat.
- The final report will be submitted to the Torngat Secretariat in the Torngat Secretariat word format by end of February, 2018.

5. Preparation/Criteria

The following format and sequence should be followed in order to provide consistency in proponents' responses and to ensure each Proposal receives fair consideration:

- Cover Letter and Resume.
- A brief proposal addressing all components as identified in the Deliverable Section.
- Budget and costing shall be included.
- Proposals should be clearly marked with the name and address of the proponent, and the words "**Nunatsiavut Fisheries Economic Analysis**" "**Torngat Wildlife, Plants & Fisheries Secretariat.**"

6. Criteria for Assessment

	Point Scale
Capability of Proponent	60%
(a) Cover letter, Resume.	25
(b) Proposal, addressing all components outlined in the deliverables.	25
(c) Demonstrated writing ability and quality of Proposal.	10
Price	40%

(g) The maximum cost for which the requested work will be performed, including HST. These amounts should include: Breakdown of costs (including all expenses) for the deliverable and reporting requirements.	40
Total	100%

Successful proponents will be contacted when a decision has been made.

7. Intellectual Property

The Consultant would be subject to the following provisions governing intellectual property. The Consultant acknowledges, agrees and understands that, to the full extent permitted under applicable law: all deliverables including documents, procedures, text, charts, data, pictures, and presentations created by the Consultant in relation to the Socio-Economic Analysis report; (all of which is collectively referred to as "IP"), shall be the property of the Secretariat. The Consultant would transfer rights, title and interest in and to that IP, to the Secretariat and waive rights in respect to copyright in respect to the IP.

In addition to this, documents and data will be provided to the Consultant for the purposes of this study. These remain the property of the provider and shall be used in the resulting report only in summary form; they shall not be included in any table or appendix or further documents without prior approval by the Torngat Secretariat and Torngat Fish Producers Co-Operative. These data are not to be made available to any other group or individual without the expressed written permission of the Torngat Secretariat and/or the Torngat Fish Producers Co-Operative.

8. Timeline

Proposals must be received by November 12, 2017 via one of the following means:

Mail: P.O. Box 2050, Station B
Happy Valley - Goose Bay
NL, A0P 1E0

Email: robyn.morris@torngatsecretariat.ca